

Common Area Request Form Guidelines

Before submitting a request, refer to the Declarations and Bylaws of the Log Cabin Inn Condominium Owners Association (LCICOA) governing the permitted uses and restrictions applicable to the common elements. It is the responsibility of the cabin owner to have and be familiar with the Declarations and Bylaws. These documents should have been provided as part of the closing process.

No change, addition to and/or modification of common elements may be made without the approval of Common Areal Review Committee (CARC). The CARC is authorized by the Board of the LCICOA to review and rule on all requests independent of the LCICOA.

All cabin owners need to be cognizant of the fact that all property beyond the cabin foundation is common area and cannot be changed, modified, altered in any manner without the approval of the CARC.

Exception: An 8-foot landscaped circumference around each cabin, maintained by the owner, is permitted without a formal review, except for tree removal or planting.

All requests must be submitted in writing to
Collin Strassenburg
Common Areal Review Committee Chair
cstrasen3@yahoo.com

The CARC will make every effort to provide a ruling within 30 days from the date of submittal of a complete and detailed request form. Any request should include the following:

1. Copy of the site plan with cabin location clearly defined.
2. A change, addition to and/or modification to any of the common elements, not specifically allowed for in the Declarations and Bylaws, a complete and detailed description of the change and list of the type and location of any trees/ plants/shrubs to be added, trimmed, or removed.

All contractors providing services on the property must be licensed and bonded. Please include the Contractor's name, CCB# and contact information with your application

All CARC decisions are final. Any appeal must be made to the CARC in writing to the email above. The 30day review process will be reset.